Hi (Recipient's name),  
Thank you for attending our virtual event, (insert name) on the (date)!  
The event was an incredible success. We hope you enjoyed the event and managed to  
You can access event materials here (insert link), including (whatever they're getting).  
We're already in the process of planning next year's event. We'll be in touch nearer the time with details. (You may want to offer them the chance to opt out here.)  
If you have any comments, questions, or feedback about the event, please get in touch with me at (insert details).  
Thanks for making (event name) awesome!  
(Your name)